



PITTSBURGH CHAPTER AMERICAN GUILD OF ORGANISTS

EMAIL BLAST INSTRUCTIONS

Send an *Email Blast* to publicize your events to the Pittsburgh AGO membership!

\$25 per *Email Blast* for Chapter members
(\$35 for non-members)

\$100 for a package of 5 *Email Blasts* for Chapter members
(\$140 for non-members)

- All *Email Blast* requests must be submitted to: email@pitago.org
Neil Stahurski is the *Email Blast* coordinator. He will acknowledge all requests and then format the *Email Blast* for distribution. We reserve the right to decline any requests that do not fit with the mission of the Chapter.
- Please submit the text of your *Email Blast* exactly as you want it to appear. If you have any attachments (images or PDFs only), please clearly indicate that in your request as well.
- All *Email Blast* requests must be received no later than one week prior to the publicized event.
- We are unable to distribute an *Email Blast* for an event that directly conflicts with a Pittsburgh AGO/OAS/POA event.
- Once Neil Stahurski acknowledges approval of your request, please submit your payment promptly as following:
Make checks payable to: Pittsburgh Chapter AGO
Memo: Email Blast
Mail payment to:
J. Barbara McKelway, Registrar
352 Hawthorn Court
Pittsburgh, PA 15237
For questions about your payment:
registrar@pitago.org or 412-366-4513